The Health Neighborhood Readiness Assessment Tools should be used by agencies to examine their readiness for participation in the service delivery component of the Health Neighborhoods. Agencies are asked to examine their current practices in regards to business operations, clinical procedures, and collaboration processes with providers outside of their areas of expertise. Provided are tools that may be helpful as agencies begin to assess their readiness for integration.

1. **Health Neighborhood Service Delivery Checklist** - This brief checklist is divided into 3 sections:

   a.   Assessing infrastructure

   b.   Handling data and outcomes

   c.   Understanding leadership and culture

2. **Organizational Assessment Toolkit for Primary and Behavioral Health Care Integration (OATI)**:

   Link to assessment:

   http://www.integration.samhsa.gov/operations-administration/OATI_Overview_FINAL.pdf

   This toolkit provides an in-depth, agency-level review comprised of 4 major self-assessment tools:

   a.   The Partnership Checklist:

   The Partnership Checklist can assist organizations in determining the need for a partner, assessing a partner's potential contribution to the partnership, and identifying next steps for how to develop more effective partnerships.

   b.   The Executive Walkthrough:

   This tool can help leadership see the organization(s) through a customer's eyes. This tool can assess the customer's service levels your organization has achieved through the use of objective data and lay out a path for improving the "customer experience" of individuals who have health and behavioral health needs.

c. The Administrative Readiness Tool (ART) for Primary Health Behavioral Health Integration:

  The Administrative Readiness Tool (ART) for Primary Health Behavioral Health Integration assesses the core administrative processes and practices needed to support successful delivery of integrated care.

d. The COMPASS–Primary Health and Behavioral Health™:

  The COMPASS–Primary Health and Behavioral Health™ (COMPASS-PH/PC) is a continuous quality improvement tool for clinics and treatment programs, whether working in their own integration process or in partnership with others, to develop core integrated capabilities able to meet the needs of service populations with physical and behavioral health issues.

Health Neighborhood Service Delivery Checklist

	Assessing infrastructure	Yes	No	If yes, then who/what?
1	Does your agency have established screening procedures?	☐	☐	☐ Health ☐ Mental Health ☐ Substance Abuse
2	Do you assess for issues outside of your specialty area at intake?	☐	☐	☐ Health ☐ Mental Health ☐ Substance Abuse
3	Is there a process for determining different levels of care (urgent vs. routine)?	☐	☐	☐ Health ☐ Mental Health ☐ Substance Abuse
4	Do you have referral procedures in place with collaborating providers?	☐	☐	☐ Health ☐ Mental Health ☐ Substance Abuse
5	Do you have a referral tracking system?	☐	☐	
6	Do you receive information back from collaborating providers when a referral is made?	☐	☐	
7	Do you have HIPAA compliant means of exchanging client/patient information with collaborating providers?	☐	☐	
8	Do you provide training to staff on integration?	☐	☐	
9	Do you provide educational programs on comorbid conditions?	☐	☐	
10	Do you have mandated/established access to care procedures/policies?	☐	☐	
	Handling data and outcomes	Yes	No	
11	Do you collect client/patient data?	☐	☐	
12	Do you track client/patient outcomes?	☐	☐	
13	Do you have an electronic medical/health record system?	☐	☐	
	Understanding leadership and culture	Yes	No	
14	Are leaders actively supporting collaboration?	☐	☐	
15	Is agency committed to a whole person approach to care?	☐	☐	
16	Is collaboration part of agency's strategic plan?	☐	☐	
17	Does agency's policies offer flexibility to staff to perform roles related to collaboration?	☐	☐	